



7 RICO PLUMBING CO. 624 N. Whitnall Hwy. #B Burbank Ca. 91505

PH: 818-842-5325 - FAX: 818-842-8496 - www.7ricoplumbing.com - LIC: 931807

Business Information	Billing Information
Company Name:	Account Payable Contact Person:
Contact Name:	Company Name:
Address:	Address:
City St Zip:	City St Zip:
Phone:	Phone:
Fax:	Fax:
E-mail:	E-mail:

General Company Information:

Federal Tax ID No.	Principle:
In Business Since:	Title:
Legal Structure (Check all that apply) <input type="checkbox"/> Corporation <input type="checkbox"/> LLC. <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> LLP. <input type="checkbox"/> Non-profit	

Trade References:

Company Name	Contact	Address	City-State-Zip	Phone No.

Bank References:

Bank Name:	Bank Acct No. / Type	Bank Address	City - State - Zip

Credit Card Information If Applicable * (3% Credit card service fee applies and 3.5% for AMERX)

Visa, MC, AMEX #	Exp. Date:	Security Code:

Work Authorization: Name of those who can give authorization for work to be performed

Name	Phone - Ext#	E-mail address	Max. allowed to authorize

Signature & Authorization

The signature below represents and warrants that the party signing below is an authorized representative of the company and the information provided herein is a complete and accurate representation of the company's financial situation as of the date hereof. Any misrepresentation or fraudulent information provided will be the basis for default under this agreement. By signing this form, I expressly authorize 7 Rico Plumbing Co to contact the above references to verify and determine credit worthiness.

Signature:	Date:
Print name:	Title:

* Terms are "Net 30 Days" Due from the date of invoice. *



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Terms

Any jobs over \$1,000.00 will require an up front payment amount to commence work and the final payment to be due and payable from the date of invoice "Net 30 Days" Up front amounts varies based on the total amount and on a case by case basis.

For Emergency jobs after business hours, weekends and holidays -7 Rico Plumbing requires contact information from those who are allowed to give authorization for work to be performed - 7 Rico Plumbing will not perform any job without authorization from an authorized representative of your company. 7 Rico Plumbing is not responsible for any damages caused by not receiving the proper authorization to perform work.

For work to be performed without a written or verbal authorization, you the company can submit in writing a total Pre- authorized amount that 7 Rico Plumbing can submit for collection of payment should a job arise and no contact was available for verbal or written authorization. 7 Rico Plumbing will make every attempt to contact the authorized representative for authorization to perform work.

You understand payment is due "Net 30 Days" from the date of the original invoice. All balances past 30 days will be charged a late fee of \$10.00, and interest will accrue at a rate of 1 1/2% per month. You understand if your account is turned over for collection, you are responsible for any legal fees, collection fees, and any other fees associated with collecting any past due balances and amounts owed to 7 Rico Plumbing.

***Past due accounts will be placed on C.O.D. account status by 7 Rico Plumbing at its discretion.**

For Credit Card charges: A 3% credit card service fee will be added to the invoice amount and a 3.5% service fee for use of AMERX. Notification will need to be made to 7 Rico Plumbing when wanting to pay with the Credit card that is on file when you submitted your credit card information, unless otherwise stated.

Signature: _____

Date: _____

Print name: _____

Title: _____

For Office Use Only

Notes: _____

Credit authorized: No () Yes () Credit Limit _____ By _____